



Addendum to 2022 Asset Management Plan

Municipality of Mattice-Val Côté

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Report

1. Introduction

Municipalities in Ontario are required to prepare asset management plans under Ontario Regulation (O. Reg.) 588/17. The regulation came into effect on January 1, 2018 and has provided municipalities several years to come into compliance. A summary of the key requirements of the regulation, by compliance phase, is provided in the table below.

Phase 1: Core Assets (due July 1, 2022)	Phase 2: Non-core Assets (due July 1, 2024)	Phase 3: All Assets (due July 1, 2025)
<ul style="list-style-type: none"> • Summary information on the assets, including replacement costs, condition, and average age • Current levels of service and performance • 10-year forecast of lifecycle activities and costs to maintain current levels of service 	<ul style="list-style-type: none"> • Summary information on the assets, including replacement costs, condition, and average age • Current levels of service and performance • 10-year forecast of lifecycle activities and costs to maintain current levels of service 	<p>In addition to the information required for the two prior phases:</p> <ul style="list-style-type: none"> • Proposed levels of service and performance (including an explanation of why the proposed levels of service are appropriate for the municipality) • 10-year forecast of lifecycle activities and costs to provide the proposed levels of service • Financial strategy that identifies how the lifecycle expenditures required to provide the proposed levels of service will be funded

The Municipality of Mattice-Val Côté (Municipality) completed an asset management plan in 2022. The Municipality’s 2022 Asset Management Plan included all of its assets and focused on compliance with the July 1, 2022 requirements of O. Reg. 588/17. While the 2022 Asset Management Plan meets most of the Phase 2 requirements of the regulation, it does not include qualitative descriptions and technical metrics that measure the current level of service for non-core assets.

Watson & Associates Economists Ltd. (Watson) is helping the Municipality advance its asset management practices through the AMP it Up 3.0 program. A key area of focus

for this engagement was assisting the Municipality with defining levels of service for its non-core assets and identifying the current levels of service being provided. This report has been prepared to document the work that has been completed in this regard. The report has been prepared as an addendum to the Municipality's 2022 Asset Management Plan. The key objective of this addendum is to bring the Municipality into compliance with the Phase 2 requirements of O. Reg. 588/17.

Following the completion of this addendum report, the Municipality will shift its focus to the Phase 3 requirements of O. Reg. 588/17 which include identifying proposed levels of service and developing a financial strategy.

2. Asset Condition

The condition of the Municipality’s non-core assets has been assessed through a desktop condition assessment conducted by staff. These assessments identify deficiencies and assess each asset using a five-point scale as being in either “Very Good”, “Good”, “Fair”, “Poor”, or “Very Poor” condition. To better communicate the condition of the Municipality’s assets, condition states and their descriptions have been summarized in Table 2-1.

Table 2-1: Definition of Condition States

Condition State	Description
Very Good	Asset is physically sound and performing as intended.
Good	Asset may show minor signs of wear and tear but remains in good working condition.
Fair	Signs of deterioration, some elements exhibit deficiencies. Asset continues to meet minimum functional requirements.
Poor	Condition below standard, large portion of system exhibits significant deterioration.
Very Poor	Widespread signs of advanced deterioration, asset may be unusable.

2.1.1 Facilities

The Municipality owns and manages 16 facilities (excluding water and wastewater facilities) that support a variety of municipal services, including General Government, Environmental Services, Protection Services, Recreation & Culture, Social & Family Services and Transportation Services.

The condition for each of the Municipality’s facilities is presented in Table 2-2.

Table 2-2: Facilities – Current Condition

Department	Facility Description	Condition State
General Government	Municipal Complex	Good
Transportation Services	Storage Garage (blue)	Good
	Sand/salt shed (yellow) ¹	Very Poor
	Standby Generator Building (metal container)	Good
	Sand/salt dome	Very Good
Recreation & Culture	Sports Complex	Good
	Storage garage, behind Sports Complex (blue)	Fair
	Storage shed (wood), behind Sports Complex	Fair
	Missinaibi Park - comfort station	Good
	Baseball field snack bar (wooden structure)	Poor
	Baseball field storage/shed	Fair
Protection Services	Val Côté Fire Hall	Good
	Val Côté fire hall shed (wooden structure)	Fair
Social & Family Services	Mattice charnel (wooden structure)	Good
	Val Côté charnel (wooden structure)	Good
Environmental Services	Landfill site attendant's cabin	Good

2.1.2 Fleet and Equipment

The Municipality owns and manages 16 fleet and equipment assets that support a variety of municipal services including Environmental Services, Health Services, Protection Services, Recreation & Culture and Transportation Services.

The condition of each of the Municipality's fleet and equipment assets is presented in Table 2-3.

¹ It is noted that while this facility is in a Very Poor condition, it is not planned for replacement as it was replaced in 2022 by a new Sand/Salt Dome.

Table 2-3: Fleet & Equipment – Current Condition

Department	Asset Description	Condition State
Transportation Services	International Snow Plow – 2002	Good
	JD 955 4x4 Tractor	Fair
	JD 410k 4X4 Backhoe – 2013	Good
	2019 Chevrolet Silverado 1500	Good
	2019 International SBA 4x2 4300	Very Good
	Champion Grader - 1999 – Model 740	Good
Recreation & Culture	Utility Trailer – 1999	Good
	Dodge Van – 1992	Poor
	Olympia Millenium Ice Resurfacer – 2003	Very Good
	Parks - Zero-Turn Mower Z460 23 HP Kaw 60in	Very Good
Protection Services	GMC Fire Pumper Truck – 1974	Very Poor
	International 7400 S – Work Star Tanker	Very Good
	2016 Freightliner M2, 2 Door Chassis	Very Good
Health Services	Alpha 2 Ambulance Sleigh – 1997	Very Poor
Environmental Services	Sterling Garbage Truck – 2008	Fair

2.1.3 Land Improvements

The Municipality owns and manages 21 land improvement assets.

The condition for each of the Municipality’s land improvement assets is presented in Table 2-4.

Table 2-4: Land Improvements – Current Condition

Location	Asset Description	Condition State
Mattice Baseball Field	Dugouts	Good
	Bleachers	Good
	Lighting	Good
	Fence – Ballpark	Good
	Picnic Tables	Very Good

Location	Asset Description	Condition State
Community Park	Pavillion	Good
	Playground equipment	Good
	Splash pad	Very Good
	Picnic tables	Good
Brisson Park	Pavilion/gazebo	Very Good
	Playground equipment	Good
	Dinosaur sculpture	Very Good
	Picnic tables	Good
Missinaibi Park	Picnic tables	Fair
Voyageur Monument	Pavilion	Good
	Picnic tables	Good
	Monument	Good
Val Côté Park	Pavilion	Good
	Picnic tables	Good
	Playground equipment	Good
	Baseball backstop	Good

3. Levels of Service

The levels of service currently being provided by the Municipality are, in part, a result of the state of local infrastructure. The levels of service framework defines the current levels of service that will be tracked over time. In future iterations of the asset management plan, targets will be set for the technical levels of service. The levels of service measures were developed through identification of service aspects that are of interest to users.

The tables are structured as follows:

- The Service Attribute headings and columns indicate the high-level attribute being addressed;
- The Community Levels of Service column in Table 3-1 explains the Township’s intent in plain language and provides additional information about the service being provided;
- The Performance Measure column in Table 3-2 describes the performance measure(s) connected to the identified service attribute; and
- The Current Performance column in Table 3-2 reports current (2025) performance for the performance measure based on the best available data.

Table 3-1: Community Levels of Service

Asset Class	Service Attribute	Community Levels of Service
Facilities	Quality	The Municipality strives to maintain its facilities in adequate condition to continue functioning as intended.
Fleet & Equipment	Reliability	The Municipality strives to minimize the number and impact of unplanned repair/maintenance activities performed on its fleet and equipment assets.
Land Improvements	Quality	The Municipality strives to maintain its land improvement assets in adequate condition to continue providing a satisfactory user experience.

Table 3-2: Technical Levels of Service

Asset Class	Service Attribute	Performance Measure	Current Performance
Facilities	Quality	Percentage of facilities (by replacement cost) in “Fair” or better condition.	98%
Fleet & Equipment	Reliability	Percentage of fleet & equipment assets (by replacement cost) in “Fair” or better condition.	95%
Land Improvements	Quality	Percentage of land improvements (by quantity) in “Fair” or better condition.	100%