



CORPORATION OF THE TOWNSHIP OF MATTICE – VAL CÔTÉ
 500 HWY 11 EAST
 P.O. Bag 129, MATTICE, ON POL 1T0
 Tel: (705) 364-6511
 Fax: (705) 364-6431

APPLICATION FOR ZONING AMENDMENT

under Section 34 or 39 of the Planning Act

FOR OFFICE USE ONLY:

Date completed application received:	Fee paid:	Receipt no.:
Roll no.:	Civic Address:	

INSTRUCTIONS TO APPLICANTS:

This application form is to be used for all requests for amendments to the Zoning By-law No. 837 of the Corporation of the Township of Mattice – Val Côté, including requests to change the zoning of properties and/or the provisions of By-law No. 837 as they apply to particular zoning of properties. The information to be provided in this application is prescribed by Ontario Regulation No. 545/06 and by by-law of the Corporation of the Township of Mattice – Val Côté. The information must be provided in sufficient detail for Mattice – Val Côté Council to give consideration to this application. All parts of this application must be completed in ink and must be legible or be typewritten. All measurements are to be in metric units. The prescribed application fee must also accompany the application. If the application is not complete and/or the fee not provided, the application will be returned to you without further consideration.

FOR HELP:

To help you understand the zoning amendment process and information needed for Council's consideration of this application, please contact the CAO/Clerk of the Municipality of Mattice – Val Côté by telephone (705) 364-6511 or by facsimile (705) 364-6431, or visit the Municipal Building at 500 Hwy 11 East, Mattice, Ontario.

Please print and complete or “√” appropriate boxes.

1. APPLICANT INFORMATION

1.1	Name of Applicant	Home Tel. No.	Business Tel. No.
	Mailing Address	Postal Code	Fax No.
1.2	Name of Property Owner(s) or <input type="checkbox"/> SAME AS APPLICANT	Home Tel. No.	Business Tel. No.
	Mailing Address	Postal Code	Fax. No.

Note: If the Applicant is not the Property Owner(s), but will act as “Agent” of the Owner(s) for the purpose of this application, Section 8.3 “Appointment of Agent” must be completed by Owner(s). The Applicant/Agent will then be the principal contact for any correspondence or additional information that may be required.

2. LOCATION AND DESCRIPTION OF SUBJECT PROPERTY IN THE MUNICIPALITY

2.1	Civic Address	Township
	Concession No.	Lot No.
		Reference Plan No.
		Part No(s).
	Subdivision Plan No.	Lot/Block(s)
		Parcel No(s).

2.2 Current parcel abstract (land title) attached. YES

2.3 Are there any easements or restrictive covenants affecting subject property? NO YES

Describe the easement or covenant and its effect on this property: _____

- 2.4 Copy of easement/restrictive covenant, pertinent agreement attached. YES N/A
- 2.5 Size of subject property:
 Frontage (m) _____ Depth (m) _____ Area (m² or ha) _____
- 2.6 Date subject land was acquired by current owner: _____

3. PURPOSE OF APPLICATION

- 3.1 Application to change the zoning symbol of the subject property. NO YES
- 3.2 Application to change the provisions (standards) for the existing zoning of the property. NO YES

4. CURRENT AND PROPOSED LAND USE

- 4.1 Current zoning of the subject property: _____
- 4.2 Existing use(s) of the property: _____

- 4.3 Length of time existing uses on the subject property have continued: _____
- 4.4 Proposed zoning of the property: SAME AS EXISTING, or _____
- 4.5 Proposed use(s) of the property: SAME AS EXISTING, or _____

4.6 If current zoning of the property is to stay the same, but changes for the zoning provisions/standards are requested:

<u>CURRENT PROVISIONS/STANDARDS OF ZONE</u>	<u>REQUESTED PROVISIONS/STANDARDS FOR ZONE</u>
Front yard setback _____	_____
Rear yard setback _____	_____
Interior side yard setback _____	_____
Exterior side yard setback _____	_____
Lot coverage _____	_____
Parking spaces _____	_____
Building height _____	_____
Permitted land uses _____	Additional land uses _____
_____	_____
_____	_____
_____	_____

- 4.7 Zoning and existing land uses adjacent to subject property:
- to south _____

- to west _____

- to north _____

- to east _____

4.8 Reasons why proposed use or construction cannot comply with the provisions or requirements of the current zoning by-law:

5. BUILDINGS AND STRUCTURES

5.1 Site plan attached showing all dimensions of buildings and structures and distances from lot lines, including the location of those buildings and structures proposed (refer to example provided): YES N/A

5.2 Proposed buildings and structures:

PROPOSED BUILDINGS/STRUCTURES				PROPOSED LOCATION ON LOT				
Type	Dimensions	Area/Height	Date to be Built	Front Yard	Side Yard	Side Yard	Rear Yard	% of Lot

6. SERVICING

6.1 SEWAGE DISPOSAL

Existing method of servicing: Public piped sewage system Private on-site sewage system N/A
 Proposed method of servicing: Public piped sewage system Private on-site sewage system N/A

6.2 WATER SUPPLY

Existing method of servicing: Public piped water system Individual Well NOT APPLICABLE
 Proposed method of servicing: Public piped water system Individual Well NOT APPLICABLE

6.3 ROADS AND ACCESS

Existing method of access:
 Public road system – Name: _____ Allowance Width: _____
 Other e.g. water access – _____

Access Permit approval from MTO: NOT REQUIRED REQUIRED
 Period of maintenance for access road: YEAR-ROUND SEASONAL (months without snow)

Proposed method of access:
 Public road system – Name: _____ Allowance Width: _____
 Other e.g. water access – _____

Access Permit approval from MTO: NOT REQUIRED REQUIRED
 Period of maintenance for proposed access road: YEAR-ROUND SEASONAL(months without snow)

6.4 STORM DRAINAGE

Existing method of servicing: Public storm sewer system Ditches/Swales
 Proposed method of servicing: Public storm sewer system Ditches/Swales

7. PLANNING STATUS

7.1 Current designation under Official Plan of the Hearst Planning Area: _____

7.2 Status of other applications:

Is this property also the subject of an application for an amendment to the Official Plan, a consent or a plan of subdivision?

NO YES, indicate application type and file number and status or decision made on application

Has this property ever been the subject of an application for a zoning by-law amendment under Section 34 or 39 of the *Planning Act*? NO YES, state file number, provide a brief description of application and decision rendered:

8. OTHER INFORMATION

8.1 Is there other relevant information that may be useful to the Municipality of Mattice – Val Côté and/or other public bodies in reviewing this application? If so, explain below or attach on a separate sheet.

8.2 DECLARATION OF APPLICANT

I/We (name of applicant-s) of (name of Town) in the District of (name of District) as (owners or agent, if employee, include name of Company) hereby solemnly declare that the information contained in this application is true and that the information contained in the document(s) and/or report(s) provided in support of and accompanying this application is/are true.

Date (insert date)

Signature of Applicant

Signature of Applicant

8.3 **APPOINTMENT OF AGENT TO MAKE APPLICATION**

Where the applicant is not the owner(s) of the subject property, the owner(s) must complete the section below.

I/We (name of owner-s) of (name of Town) in the District of (name of District) am/are the Owner(s) of the lands that are the subject of this application to the Corporation of the Township of Mattice – Val Côté under Section 34 or Section 39 of the *Planning Act*, and hereby authorize our agent (name of agent) to make this application on my/our behalf.

For the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we hereby authorize my/our named agent for the purposes of this application, to provide any of my/our personal information that will be included in this application or will be collected during the preparation of this application.

Date (insert date)

Signature of Owner

Signature of Owner

8.4 **CONSENT OF OWNER TO USE AND DISCLOSE PERSONAL INFORMATION**

I/We (name of owner-s) of the (name of Town) in the District of (name of District) am/are the Owner(s) of the lands that are the subject of this application to the Corporation of the Township of Mattice – Val Côté under Section 34 or Section 39 of the *Planning Act*, and for the purposes of the *Freedom of Information and Protection of Privacy Act*, hereby authorize and consent to the use by or the disclosure to any person(s) or public body of any personal information that is or will be collected under the authority of the *Planning Act* for the purposes of processing of this application.

Date (insert date)

Signature of Owner

Signature of Owner

9. APPLICANT'S CHECKLIST

Applicants must complete "√" the following check list to ensure that all necessary information is provided:

		YES	NO	N/A
<input type="checkbox"/>	completed application form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	current parcel abstract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	site plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	building plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	prescribed application fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	approvals of other public bodies			
	<input type="checkbox"/> MOE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> MTO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> PORCUPINE H.U.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Forward completed application along with prescribed fee, site plan and building plans (if required) to:
 Corporation of the Township of Mattice – Val Côté
 P.O. Bag 129
 Mattice, Ontario POL 1TO
Attention: CAO/Clerk

PLEASE NOTE THAT OTHER PUBLIC BODIES THAT ARE REQUIRED TO REVIEW THIS APPLICATION AND PROVIDE COMMENTS TO THE COUNCIL MAY HAVE FEES THAT ARE RELATED TO THEIR REVIEW AND/OR PROCESSING OF YOUR APPLICATION. WE RECOMMEND THAT YOU CONTACT THESE PUBLIC BODIES DIRECTLY TO OBTAIN INFORMATION ON THEIR REQUIREMENTS AND FEE STRUCTURES.