

**THE CORPORATION OF THE TOWNSHIP OF MATTICE – VAL CÔTÉ**

**REQUEST FOR TENDERS**

TENDER CLOSING DATE: 11:00 AM, FRIDAY, JUNE 26<sup>th</sup>, 2026

TENDER FOR: **FLOOR COVERING IN THE MISSINAIBI MEDICAL CLINIC**

**TENDER FORM**

NAME OF CONTRACTOR SUBMITTING TENDER:

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ADDRESS & PHONE NUMBER:

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The Contractor has carefully examined the provisions, plans, specifications and conditions attached to this tender and has carefully examined the site and location of the work to be done, understands and accepts the said provisions, plans, specifications and conditions and, for the prices set forth in this tender, hereby offers to supply all tools and labor, to furnish materials, except as otherwise specified, and to complete the work in strict accordance with the provisions, plans, specifications and conditions attached hereto.

Note: Lowest or any tender not necessarily be accepted.

## REQUEST FOR TENDER

### FLOOR COVERING

The floor covering in a portion of the Missinaibi Medical Clinic needs to be replaced. This includes the entrance, the reception area, the public washroom and the south corridor (approximately 500 square feet). Please refer to Schedule A for the floor plan.

Ideally, this work would occur during the week of August 12<sup>th</sup>, 2026. Should that week not be available to the contractor, arrangements will need to be made with the medical clinic staff on an ongoing basis, throughout the duration of the project, to take into account the medical clinic’s hours of operation.

The following materials will be supplied by the Municipality: commercial floor tiles, glue and spreader, adhesive wall base and adhesive applicator.

Services requested include but are not limited to the following:

Item No.	Unit of Work	Quantity	Unit Price*	Total
1.1	Remove the old tiles and baseboards in the area			
1.2	Prepare/repair the floor surface			
1.3	Install new floor covering over approximately 500 square feet			
1.4	Install new baseboards			
1.5	Clean up the area at the end of each workday and upon completion			
1.6	Other supplies, if any (please specify)			
1.7	Travelling costs, if any			
1.8	Other expenses (please specify)			
<b>Total costs</b>				

*\*expressed in Canadian dollars*

Note: Landfill fees will not be charged for construction debris associated with this project.

The Corporation of the Township of Mattice – Val Côté  
Floor covering – Missinaibi Medical Clinic  
Our reference RFT Matt-2026-01

**TENDER SUMMARY**

<b>TENDER AMOUNT</b>	\$ _____
<b>HST</b>	\$ _____
<b>TOTAL AMOUNT</b>	\$ _____

The Contractor shall be responsible for and shall pay all dues and assessments payable under the Workplace Safety and Insurance Act, the Employment Insurance Act or any other Act, whether provincial or federal, with respect to all his employees or operations, and shall, upon request, furnish the Corporation with satisfactory evidence that he, the Contractor, has complied with the provisions of any such Act.

The Contractor shall, during the progress of the work, use all proper precautions for the prevention of accidents, and shall indemnify and save harmless the Corporation from all suits and actions and all costs and damages occasioned by the acts, negligence, or carelessness of the Contractor or his agents or employees.

The Contractor shall, during the progress of the work, use all reasonable precautions to prevent damage to the Owner’s property.

The Contractor will indemnify and save harmless the Municipality, its employees and agents, from and against any losses, claims or actions brought by non-payment of the Contractor to any and all subcontractors hired by the Contractor.

It is agreed that the quantities are estimated only and may be increased or decreased by the Municipality without alteration of the quotation price, however, such increase or decrease shall not exceed 20 percent.

If awarded the work outlined in the tender, the Contractor agrees to undertake the work without delay, to carry on the work continuously and to complete the project **by October 31<sup>st</sup>, 2026.**

Tender Submitted By: \_\_\_\_\_  
Signature of Company Official

Name of Person Signing For Company: \_\_\_\_\_

Date Tender Submitted: \_\_\_\_\_

## INFORMATION FOR TENDERERS

### 1. Examination of Site

- 1.1 Each Tenderer must satisfy itself by personal examination as to the local conditions to be met with during the construction and conduct of the Work. Further, each Tenderer shall make its own estimate of the facilities and difficulties to be encountered during the performance of the Work, including, without limitation and to the extent reasonably allowable, any subsurface or concealed conditions at the place of the Work. No allowances will be made for additional costs and no claims and no requests for changes to the Contract Price or schedule relief will be entertained by the Owner in connection with local conditions which could reasonably have been ascertained by a proper investigation or other due diligence by the Tenderer prior to it submitting a Tender.

To visit the worksite before submitting a tender, please contact Guylaine Coulombe at 705-364-6511 to schedule an appointment.

### 2. Delivery and Opening of Tender

- 2.1 Tenders must be received no later than **11:00 am** local time on **Friday, June 26<sup>th</sup>, 2026**, by:

Guylaine Coulombe  
CAO/Clerk  
Municipality of Mattice – Val Côté  
PO Bag 129  
500, Highway 11  
Mattice, Ontario P0L 1T0

- 2.2 Tenderers are to deliver the Tender Form (pages 1 to 3 of this document) in one of the following formats:

a) In person: in a sealed envelope, on which will be written the Tenderer's return address and the words "Floor covering – medical clinic", brought to the municipal office during office hours;

or

b) By email: at the following address [gcoulombe@matticevalcote.ca](mailto:gcoulombe@matticevalcote.ca) with the words "Floor covering – medical clinic" in the subject line. Upon receipt, the email and the tender form (pages 1 to 3 of this document) will be printed (to confirm the date and time) and inserted by the Municipality in an envelope that will remain sealed until the closing date and time. An email confirming receipt of the tender will be sent to the tenderer.

### 2.3 Basis of Rejection of Tenders

Tenders will be rejected for any of the following reasons:

- Received after closing date and specified time.
- Received on other than the Tender form (pages 1 to 3)
- Incomplete

### 3. Award of Contract

The award of this Contract is subject to the approval of the Mattice – Val Côté Municipal Council.

### 4. Insurance – liability, WSIB, etc.

- 4.1 The successful tenderer shall take out and keep in force a comprehensive policy of public liability and property damage insurance of at least **\$2,000,000**. Such policy shall name the Municipality as an additional insured.
- 4.2 The successful tenderer shall provide a certificate from the Workplace Safety Insurance Board (WSIB) stating that he/she is in good standing with the WSIB.
- 4.3 The successful tenderer shall ensure that the equipment used to perform the work activities is safe and in good working order.

### 5. Payments

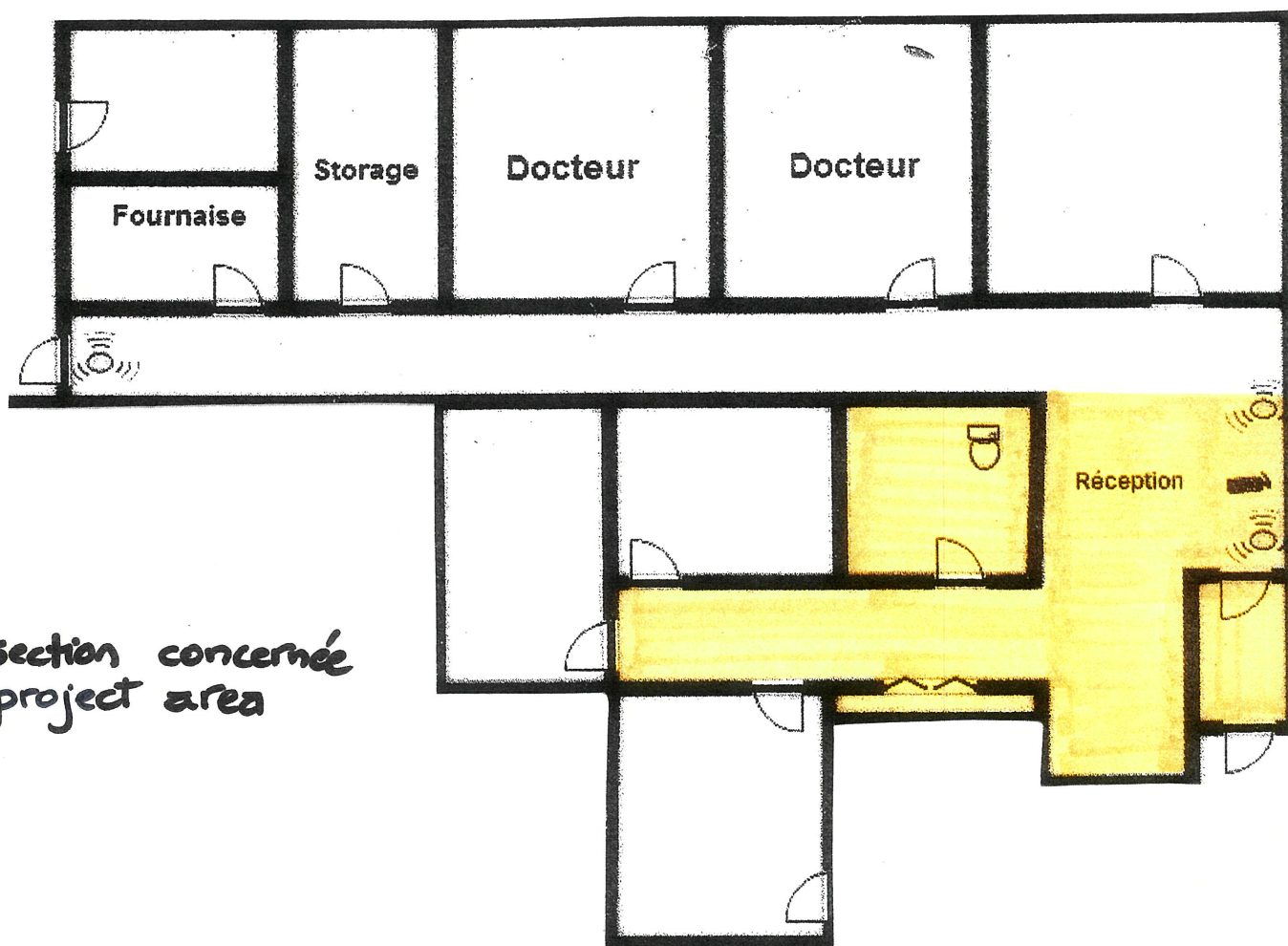
Invoice to be submitted at project completion.

For more information, please contact:

Guylaine Coulombe  
CAO/Clerk  
(705) 364-6511

**SCHEDULE A - FLOORPLAN**

**Clinique Missinaibi de Mattice**



x section concernée  
project area