

**THE MUNICIPALITY OF MATTICE – VAL CÔTÉ**

**REQUEST FOR TENDERS**

TENDER CLOSING DATE: 11:00 AM, WEDNESDAY, APRIL 10th, 2023

TENDER FOR: **PAINTING THE COMMUNITY HALL at the Sports Complex**

**TENDER FORM**

NAME OF CONTRACTOR SUBMITTING TENDER:

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ADDRESS & PHONE NO.:

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The contractor has carefully examined the provisions, plans, specifications and conditions attached to this tender and has carefully examined the site and location of the work to be done, understands and accepts the said provisions, plans, specifications and conditions and, for the price set forth in this tender, hereby offers to supply all tools and labor to complete the work in strict accordance with the provisions, plans, specifications and conditions attached hereto.

*Note: The lowest or any tender will not necessarily be accepted.*

## REQUEST FOR TENDER

### PAINTING OF COMMUNITY HALL

The Municipality has received funding to renovate the 2<sup>nd</sup> floor of the Sports Complex, including the community hall. The next step in these renovations consists of plastering touch-ups in some areas and of painting all the walls, including the kitchen and bar, along with a ramp, a section of the stage, panels and ceilings in the washroom, etc.

Refer to Schedule A for a better understanding of the 2<sup>nd</sup> floor layout and of the work to be done.

Services requested include but are not limited to the following:

Item No.	Work to be accomplished
1.1	Prepare the workspace beforehand – remove signs & handles, move objects, use protective tape, clean as required, etc.
1.2	Perform plastering work (touch-ups) as required
1.3	Pick up the paint, paint brushes and other accessories (the material will be paid directly to the store by the Municipality)
1.4	Apply paint primer, as required
1.5	Follow the established plan for the application of 3 different paint colours (water-based, metal and cement)
1.6	Apply 2 layers of paint on the following: <ul style="list-style-type: none"> <li>• Walls of the hall, including the kitchen, the bar and the storage areas</li> <li>• 3 staircases and stairs</li> <li>• doors</li> <li>• ramp</li> <li>• bottom portion of the stage</li> <li>• ceilings and separating panels in the main washrooms</li> <li>• small washroom</li> <li>• etc.</li> </ul> Wipe away paint stains and address painting defects during the execution of the work.
1.7	Restore the workplace to its initial condition (put back signs & handles, put objects back in place, etc.) and clean up as required.
<b>Amount of tender*</b>	

*\*expressed in Canadian dollars*

**TENDER SUMMARY**

<b>AMOUNT OF TENDER</b>	<b>\$ _____</b>
<b>HST (if applicable)</b>	<b>\$ _____</b>
<b>TOTAL AMOUNT</b>	<b>\$ _____</b>

The contractor shall be responsible for and shall pay all dues and assessments payable under the Workplace Safety and Insurance Act, and shall, upon request, furnish satisfactory evidence to that effect.

Throughout the duration of the project, the contractor will use all proper precautions to prevent accidents, injuries and damages and will indemnify and save harmless the Corporation from all suits and actions and all costs and damages occasioned by its acts, negligence, or carelessness.

If awarded the work outlined in the tender, the contractor agrees to start the project by May 2024.

Tender Submitted By: \_\_\_\_\_  
(Contractor)

Signature: \_\_\_\_\_

Date Tender Submitted: \_\_\_\_\_

## INFORMATION FOR TENDERERS

### 1. Examination of Site

1.1 A Tenderer that wishes to visit the work site before submitting a tender should contact Guylaine Coulombe, at 705-364-6511, to schedule an appointment.

### 2. Delivery and Opening of Tender

2.1 Tenders must be received no later than **11:00 am** local time on **Wednesday, April 10<sup>th</sup>, 2024**, by:

Guylaine Coulombe  
CAO/Clerk  
Municipality of Mattice – Val Côté  
PO Bag 129  
500, Highway 11  
Mattice, Ontario P0L 1T0

2.2 Tenderers are to deliver the Tender Form (pages 1 to 3 of this document) in one of the following formats:

a) In person: in a sealed envelope, on which will be written the Tenderer's return address and the words "Painting – community hall", brought to the municipal office during office hours;

or

b) By email: at the following email address [gcoulombe@matticevalcote.ca](mailto:gcoulombe@matticevalcote.ca) with the words "Painting – community hall" in the subject line. Upon receipt, the email and the tender form will be printed (to confirm the date and time) and inserted by the Municipality in an envelope that will remain sealed until the closing date and time. An email confirming receipt of the tender will be sent to the tenderer.

### 2.3 Basis for Rejection of Tenders

Tenders will be rejected for each of the following reasons:

- Received after closing date and specified time
- Received on other than the Tender form (pages 1 to 3)
- Incomplete

3. Award of Contract

The award of this Contract is subject to the approval of the Mattice – Val Côté Municipal Council.

4. Insurance – liability, WSIB, etc.

- 4.1 The Successful Tenderer shall take out and keep in force a comprehensive policy of public liability and property damage insurance of at least **\$2,000,000**. Such policy shall name the Municipality as an additional insured.
- 4.2 The Successful Tenderer shall provide a Certificate from the Workplace Safety Insurance Board (WSIB) stating that he/she is in good standing with the WSIB.
- 4.3 The Successful Tenderer shall ensure that the equipment used to perform the work activities is safe and in good working order.

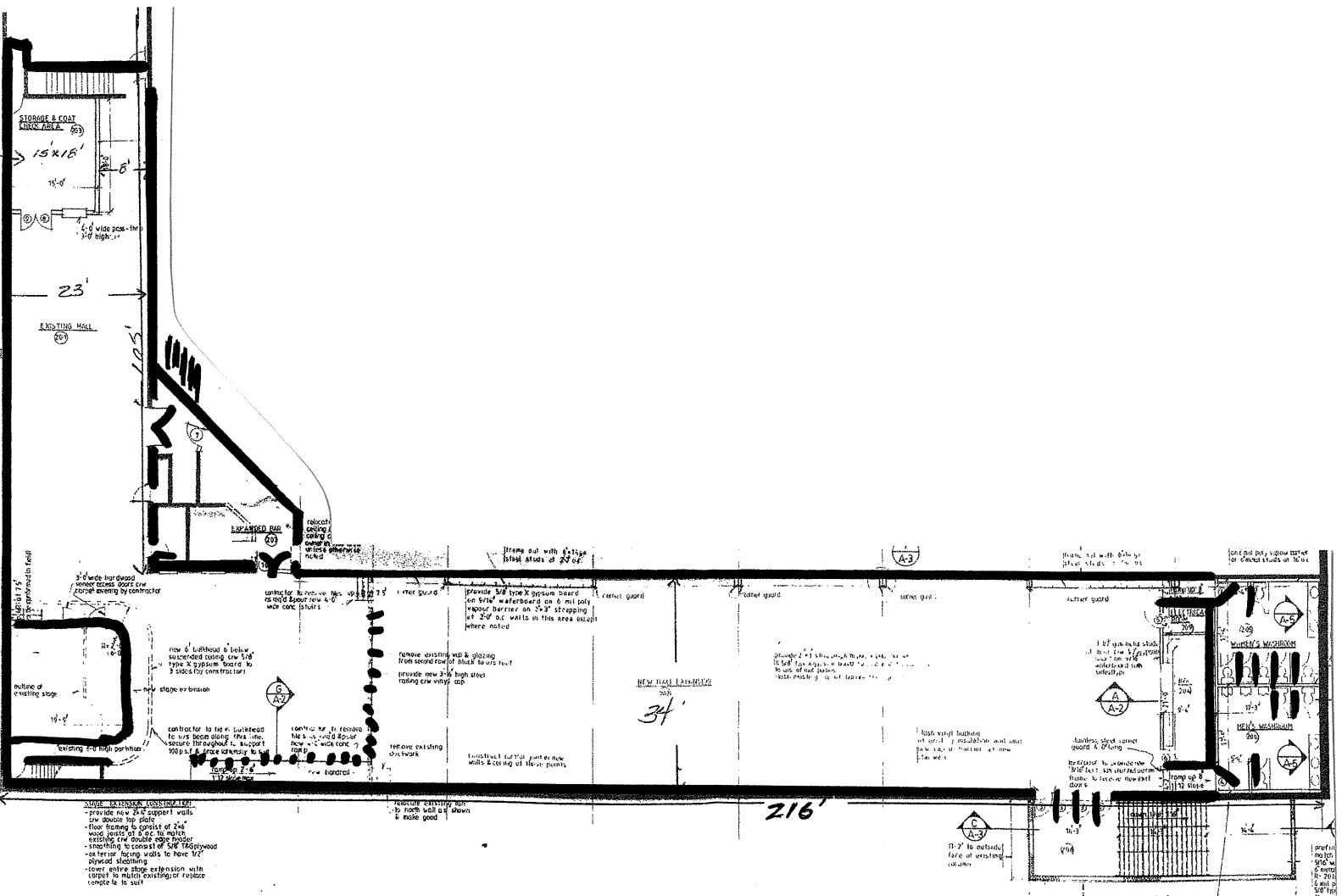
5. Payments

Invoices can be submitted during and/or at project completion.

For more information, please contact:

Guyline Coulombe  
CAO/Clerk  
(705) 364-6511

# SCHEDULE A



UPPER FLOOR PLAN  
 scale 1/8"=1'-0"